

**FILED**

**JUN 28 2021**

CLERK, U.S. DISTRICT COURT  
SOUTHERN DISTRICT OF ILLINOIS  
EAST ST. LOUIS OFFICE

IN THE UNITED STATES DISTRICT COURT  
FOR THE SOUTHERN DISTRICT OF ILLINOIS

IN RE: )  
)  
CLERK'S OFFICE CLOSING )  
AND ELECTRONIC FILING )  
AUGUST 20-23, 2021 )

Administrative Order No. 295

**ADMINISTRATIVE ORDER**

The Court's case management/electronic filing system ("CM/ECF") is being upgraded to the new Next Generation CM/ECF system ("NextGen"). Accordingly, at 12:00 p.m. on Friday, August 20, 2021, the Clerk's Offices in the East St. Louis and Benton courthouses will close to the public, and the CM/ECF system will be unavailable until 9:00 a.m. on Monday, August 23, 2021. During that period of time the Clerk's Office and the Court's electronic filing system are considered "inaccessible" for purposes of computing time. See Fed. R. Civ. P. 6(a)(3).

Emergency filings requesting judicial action between noon on August 20, 2021, and 9:00 a.m. on August 23, 2021, may be submitted by email to: EmergencyFiling@ilsd.uscourts.gov. All emergency filings must include an email address and phone number where the filer may be reached.

Attorneys are reminded that a feature of the NextGen system is Central Sign-On functionality, which allows attorneys to use one account to e-file in all NextGen courts (appellate, bankruptcy, and district) in which they practice, and to log in to PACER nationwide. Attorneys should prepare well in advance to ensure their individual accounts are properly set up for the NextGen system. See <https://www.ilsd.uscourts.gov/ECFNextGen.aspx>.

**IT IS SO ORDERED.**

**Dated this 28th day of June 2021.**



**NANCY J. ROSENSTENGEL**  
Chief U.S. District Judge