

**Notice—Action Required by January 31, 2016:
Renewal of Attorney Membership in the Bar of the District Court**

The roll of attorneys admitted to practice in the District Court for the Southern District of Illinois is being renewed in order to cull the many attorneys who no longer practice in the district court for various reasons. Accordingly, all attorneys (except government attorneys, MDL admissions, pro hac vice admissions, and attorneys generally admitted after January 1, 2015) who desire to maintain their membership in the bar of the district court must formally renew their membership in the district bar and pay a **\$100 renewal fee** to the District Court. **Renewal fees will only be accepted via Pay.gov**; no renewal fees will be accepted by mail or at the Clerk's counter.

Renewal should be completed by **January 31, 2016**. Renewals made between February 1, 2016, and June 30, 2016, must pay an additional late fee of \$25. All members of the district court bar who do not renew their membership by June 30, 2016, will be removed from the roll of attorneys admitted to practice in the district court and they will have to apply for admission anew and pay the initial admission fee, rather than the renewal fee. Attorneys who fail to pay the renewal fee but who are participating in an ongoing case will receive an Order to Show Cause why they should not be removed from the case for failing to secure admission to the district bar or pro hac vice status.

Click [here](#) to see your current status and admission date.

To renew:

1. Log in to the court's CM/ECF system at <https://ecf.ilsd.uscourts.gov> using the filing account (not the PACER account) of the attorney who is renewing.
2. Select **Civil** from the blue menu bar.
3. Under the Renewal Fee heading, select **Attorney Renewal Fee** and proceed to file the Attorney Renewal Fee event.