

CM/ECF Version 4.2

Southern District of Illinois

All PACER Users

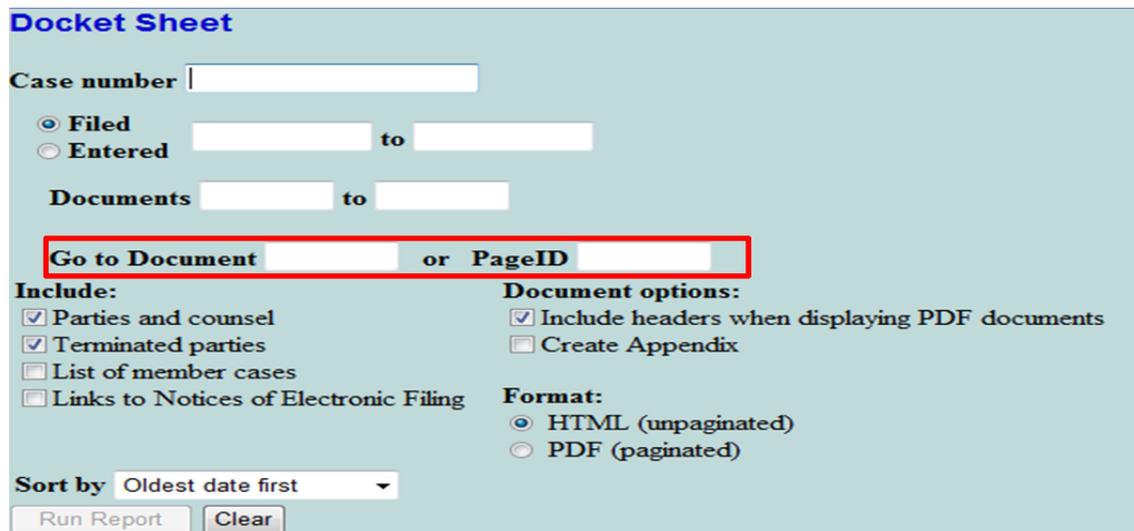
Searching by Page ID Number

A new sequential pagination feature was developed in CM/ECF to provide a unique page ID number for every page of each document in a case. The page ID numbers are sequenced in the order in which the documents are filed in a case. If a user prints a set of documents, each page of the selected documents will display the same unique page number each time it is printed or viewed, provided the PDF Header feature is turned on.

Through this new sequential pagination feature, permanent sequential page numbers are available, so anyone accessing a document from the District court docket is assured of always referencing the same page.

Searching for a Document or Page ID

The selection criteria screen for the Docket Report now contains two new fields so the user can go directly to a document or a specific page ID in a case. The user must first enter a case number, and then a document number or page ID number can be entered in the corresponding field. Upon running the report, the specified document is opened if a document number was entered. If a page ID was entered, the document containing that page ID is opened, with the focus on the indicated page. This same functionality was added to the Search for a Document query on the Query menu.



The screenshot shows the 'Docket Sheet' search interface. It includes a 'Case number' input field, radio buttons for 'Filed' (selected) and 'Entered', and 'to' fields for both. Below these are 'Documents' and 'to' input fields. A red box highlights the 'Go to Document' and 'or PageID' input fields. The 'Include:' section has checkboxes for 'Parties and counsel', 'Terminated parties', 'List of member cases', and 'Links to Notices of Electronic Filing'. The 'Document options:' section has checkboxes for 'Include headers when displaying PDF documents' and 'Create Appendix'. The 'Format:' section has radio buttons for 'HTML (unpaginated)' (selected) and 'PDF (paginated)'. At the bottom, there is a 'Sort by' dropdown menu set to 'Oldest date first', and 'Run Report' and 'Clear' buttons.

Electronic Public Access Fee Schedule Revisions

Two modifications were made to PACER billing, as mandated by the Judicial Conference of the United States:

- Payment is now waived each quarter if total charge is under \$10
- The fee for accessing a digital audio file is now \$2.40.

Effective: Monday, July 25, 2011