

**IN THE UNITED STATES DISTRICT COURT  
FOR THE SOUTHERN DISTRICT OF ILLINOIS**

**IN RE:** )  
**EARLY CLOSING OF THE** )  
**BENTON AND EAST ST. LOUIS** ) **Administrative Order No. 394**  
**CLERK'S OFFICES ON** )  
**AUGUST 30, 2024, AT 12 NOON.** )

**ADMINISTRATIVE ORDER**

The Clerk's Offices in Benton and East St. Louis will close at **12:00 noon** on **Friday, August 30, 2024**, in order to accommodate necessary IT upgrades. The public will continue to have access to and the use of the Next Generation Case Management/Electronic Case Filing system (NextGen CM/ECF), or individuals may use drop boxes located in both courthouse lobby areas. The offices will resume normal hours at **9:00 a.m.** on **Tuesday, September 3, 2024**. In the event of an emergency, please call 618-482-9106 and leave a message.

All court settings and deadlines remain unchanged absent a specific court order.

**IT IS SO ORDERED.**

**DATED: August 29, 2024**



---

**NANCY J. ROSENSTENGEL**  
**Chief U.S. District Judge**