

IN THE UNITED STATES DISTRICT COURT  
FOR THE SOUTHERN DISTRICT OF ILLINOIS

**FILED**

**JUL 01 2025**

CLERK, U.S. DISTRICT COURT  
SOUTHERN DISTRICT OF ILLINOIS  
EAST ST. LOUIS OFFICE

IN RE:

REFILLING THE JURY WHEELS.

Administrative Order No. 409

**ADMINISTRATIVE ORDER**

In accordance with this district's Plan for the Random Selection of Jurors (September 2023) (the Plan), the master jury wheels used to summon petit and grand jurors are to be emptied and refilled every two years, but not later than July 31 of the year following a general election. Due to circumstances beyond the Court's control, the July 31, 2025, deadline will not be met.

The Court utilizes source lists provided by the Illinois State Board of Elections drawn from general election voter registration records. Those records may be supplemented with lists of licensed drivers and state-issued identification cards from the Illinois Secretary of State and lists of unemployment benefit recipients from the Illinois Department of Employment Security. Those records are then electronically processed – typically by a third-party vendor – to allow the data to be imported into the Court's Jury Management Software system, which houses the master wheel.

Clerk's Office staff began working with the state agencies in April 2025 to acquire and process the data prior to the deadline of July 31, 2025. The state's requirements for requesting and using the data have grown more complex and stringent, causing more difficulty and delay acquiring the data.

There are sufficient jurors remaining in the current wheels to ensure jurors can be summoned well into this year, thereby ensuring jury trials may continue without any disruption. Once the new wheels are produced, the Court will maintain the renewal schedule prescribed in the Plan, absent any formal amendment.

The Court finds, for the reasons stated above, that there is good cause for the delayed emptying and refilling of the district's master jury wheels by the prescribed deadline of July 31, 2025, and directs the Clerk of Court to continue working to refill those wheels.

IT IS SO ORDERED.

DATED: July 1, 2025



NANCY J. ROSENSTENGEL  
Chief U.S. District Judge