

**IN THE UNITED STATES DISTRICT COURT
FOR THE SOUTHERN DISTRICT OF ILLINOIS**

IN RE: CLOSING OF THE CLERK'S OFFICES ON DECEMBER 5, 2025.	))))	Administrative Order No. 418
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ADMINISTRATIVE ORDER

To allow staff to attend a district-wide meeting, the Clerk's Office in Benton will close at **10:00 a.m.**, and the Clerk's Office in East. St. Louis will close at **12:00 p.m.**, on Friday, **December 5, 2025**. The public will continue to have access to the Next Generation Case Management/Electronic Case Filing system (NextGen CM/ECF) or individuals may use drop boxes located in the courthouse lobby areas. In the event of an emergency, please call 618-482-9106 and leave a message. Both offices will resume normal operating hours at 9:00 a.m. on Monday, December 8, 2025.

All court settings and deadlines remain unchanged absent a court order.

IT IS SO ORDERED.

DATED: October 7, 2025



NANCY J. ROSENSTENGEL
Chief U.S. District Judge