

## **CERTIFICATE OF GOOD STANDING** **FROM THE SOUTHERN DISTRICT OF ILLINOIS**

An attorney may request a Certificate of Good Standing from the district court's Case Management/Electronic Filing ("CM/ECF") website, [ecf.ilsd.uscourts.gov](http://ecf.ilsd.uscourts.gov). To do so, the attorney will need (1) a CM/ECF login id and password issued by the Southern District of Illinois, and (2) a valid credit card to pay the \$21 fee for the certificate during the docketing process.

The Southern District of Illinois finds an attorney to be in "good standing" when the attorney has fulfilled all requirements to become a member of the bar and has no current disciplinary actions on record.

### **Procedure to Request a Certificate of Good Standing:**

1. Using the attorney's login id and password, log onto [ecf.ilsd.uscourts.gov](http://ecf.ilsd.uscourts.gov).
2. At the top of the first screen, select "Civil." From the submenu, choose the event "Certificate of Good Standing" at the far right of the screen.
3. Select the event "Request Certificate of Good Standing," and click next. Click next to proceed through the following screens. Pay the fee by credit card through the pay.gov program.
4. Once the event has been docketed, an automatic email notification is sent to the Clerk's Office.
5. A deputy clerk will prepare the certificate, and the certificate will be emailed to the requesting attorney (usually within a few hours from the time the Clerk's Office receives notification of the request).

If you have any questions, please contact the Clerk's Office at (618) 482-9371 (East St. Louis) or (618) 439-7760 (Benton).